

Ashtabula County Metroparks  
91 N. Chestnut Street Jefferson, Ohio 44047

Board Meeting

October 14, 2020

The regular monthly meeting of the Ashtabula County Metroparks Board of Park Commissioners was held via video conferencing and called to order at 4:35 p.m. by Holly Mayernick, Board President. Board members attending and completing a quorum were Marie Lane, Vice President, Paul Carpenter, Charlie Kohli and Joe Tredent. Staff in attendance: Antoinette Green, Larry Frimerman, Brett Bellas, and Ranger Eric Dietrich

Guests in attendance: Emily and Camille Licate, Sherry Bailey, J.P. Ducro, and Gloria Campbell

Marie Lane served as board clerk.

**Agenda Review and Approval:** Tredent moved to accept the agenda. Kohli seconded. All in favor.

**Review and Approve:**

Kohli moved to approve the September regular meeting minutes. Tredent seconded. All in favor.

Tredent moved to approve the September 23, 2020 special meeting minutes. Carpenter seconded. All in favor.

Kohli moved to accept the September 2020 budget report. Lane seconded. All in favor

Kohli moved to accept the September payments (ledger). Tredent seconded. All in favor.

**Audience Participation:**

Camille Licate reported observing cigarette butts/smoking and/or vaping while hiking at Red Brook. She suggested "no smoking" signs be placed in the parks.

Emily and Camille Licate made a presentation regarding a proposed meditation labyrinth at Red Brook. Mayernick suggested further discussion be held during "new business".

Sherry Bailey requested that a special committee be formed to review the environmental impact of the use of chemicals (round up, et al.) in the Metroparks. She further requested that grant funds be pursued for extra protective services. Finally, she requested a copy of the March minutes, indicating that she could not locate them online.

Gloria Campbell suggested that the parks maintain an active volunteer list. She further suggested a New Year's Day hike as an upcoming event and requested that the parks resume events. She also relayed that she had been asked whether the Metroparks employs a naturalist.

J.P. Ducro indicated that he will work with the City Manager's office to secure a bench on the North Shore Trail. He further relayed a concern about signage on West Avenue indicating that "bikes may use entire roadway" as a potential safety hazard.

### **President's Report:**

Mayernick reported that she will be posting a new clerical staff position.

Mayernick further reported on the Pymatuning Valley Greenway Trail phases 1.1 and 1.2. Kohli moved to combine the Pymatuning Valley Greenway Trail phases 1.1 and 1.2 for purposes of consolidating and saving on surveying and other costs. Tredent seconded. Roll call, all "aye".

Mayernick also reported that Ranger Dietrich is working with Board Counsel Mike Hamper to revise the rules and regulations manual.

### **Staff Reports:**

Green summarized the written staff report, noting the demolition of the buildings on the Ring property, the insurance update as to the repair of the pro shop at Red Brook, and a proposal for 2021 projects in conjunction with potential grant funding.

Mayernick suggested that we place the subject of the buildings at Red Brook on next month's agenda. Bellas reported that lumbar prices are escalating, and Service Masters is "on hold" until the board decides how to proceed. Bellas reported that if he had some volunteers from the trails crew, that he could clear out the pro shop to the studs in approximately one week's time.

Lane moved that Bellas proceed with the clearing of the Pro Shop, and that a special meeting be scheduled as soon as possible following to decide on further action. Kohli seconded. All in favor.

### **Old Business:**

Carpenter moved to renew Martini's lease for a term ranging from three to five years. Kohli seconded. Roll call. All "aye".

### **New Business:**

Kohli moved to support a partnership with Lake County Water & Soil to conduct a water shed study, with Frimerman noting that this partnership will be at no monetary cost. Tredent seconded. All in favor.

Discussion was had regarding potential funding sources for the proposed labyrinth. Frimerman and the Licates will collaborate and provide additional information at a later board meeting.

**Action Required:**

Kohli moved to accept the bid of TLC Asphalt and Sealcoating for snowplowing at a cost of \$210 for total route/one push. Lane seconded. Roll call. Carpenter abstained; Kohli, Tredent, Lane, Mayernick “aye.”

Kohli moved to label a manlift as surplus equipment so that it can be placed out for bid. Tredent seconded. All in favor.

Kohli moved to complete the letter of inquiry for the TAP grant for the Pymatuning Valley Trail Phase 1.2. Carpenter seconded. All in favor.

Kohli moved to adopt the Resolution of Authorization to proceed with the Land and Water Conservation application due November 15, 2020. Carpenter seconded. All in favor.

Kohli moved to approve the contract amendment for Mannik & Smith to reflect ODOT approved changes in scope and on -site construction management. Tredent seconded. All in favor.

Kohli moved to approve the Resolution to Adopt the 2021 Certificate of Estimated Resources. Carpenter seconded. Roll call; all “aye”.

Kohli moved to include the Conneaut Trails as part of the Master Plan. Carpenter seconded. Roll call. All “aye”.

Lane moved to adopt the Master Plan as amended with the inclusion of the Conneaut Trails. Tredent seconded. Roll call. All “aye”.

Kohli moved at 6:02 p.m. to adjourn the regular meeting and proceed to executive session to discuss property matters, and that Green and Frimmerman be invited to attend. Tredent seconded. All in favor. Executive session commenced via video conferencing at 6:07 p.m.

Regular session, via video conferencing, was reconvened at 6:21 p.m.

Due to the Veterans Day Holiday, the next regular board meeting will be held on November 18, 2020 at 4:30 p.m.

Carpenter moved to adjourn. Tredent seconded. Adjourned at 6:24 p.m.

---

Holly S. Mayernick, ACMP President

---

Marie Lane, Acting Clerk