

**Ashtabula County Metroparks
Special Board Meeting Minutes**

November 17, 2021 – 5:00 PM
91 North Chestnut Street
Jefferson, Ohio 44047

Call to Order- 5:00 PM

ROLL CALL

Board Members in Attendance: Charlie Kohli, Marie Lane, Holly Mayernick, Paul Carpenter and Joe Tredent;
Staff in Attendance: Dietrich, Green and Beattie

Executive Session to discuss legal and contracts.

Kohli motioned to move to Executive Session at 5:02 pm; Carpenter seconded. All in favor.

Kohli motioned to adjourn Executive Session and return to Special Session; Tredent seconded.

Special session resumed at 5:15 pm.

Resolution 2021-13 Financial Officer/Clerk of the Board

Kohli moved to approve resolution number 2021-13 approving the creation and job description of Financial Officer/Clerk of the Board of Ashtabula County Metroparks and hereafter appointing Laura Beattie as the Financial Officer/Clerk of the Board of the Ashtabula County Metroparks Board as described in the attached job description; Carpenter seconded. Roll call. All in favor, "aye".

Resolution 2021-14 Fiscal Policy

Mayernick stated this resolution will be deferred to the Regular Board Meeting December 8, 2021.

Resolution 2021-15 Uniform Accounting Network

Tredent moved to approve resolution number 2021-15 to authorize the application to The Uniform Accounting Network ("UAN"), contracting, installation, staff training, and transfer of financial software on an as needed basis; Lane seconded. Roll call. All in favor, "aye".

Resolution 2021-16 ERIEBANK, a division of CNB Bank

Lane moved to approve resolution number 2021-16 to transfer any and all funds associated with the Ashtabula County Metroparks Board to ERIEBANK, a division of CNB Bank; Carpenter seconded. Roll call. All in favor, "aye".

Resolution 2021-17 Ohio Deferred Compensation, Ohio Bureau of Workers' Compensation, State and Local Unemployment Offices, Ohio Public Employee Retirement System and Cobra Insurance.

Tredent moved to approve resolution number 2021-17 to create and maintain accounts on behalf of its employees with the following agencies: (1) Ohio Deferred Compensation; (2) Ohio Bureau of Workers' Compensation; (3) State and Federal Unemployment Offices; (4) Ohio Public Employee Retirement System; and (5) Cobra Insurance Agency/Carrier; Lane seconded. Roll call. All in favor, "aye".

Resolution 2021-18 Certified Public Accountant

Lane moved to approve resolution number 2021-18 to authorize Paul J. Canter, Certified Public Accountant be hired for his fiscal consulting services on an as needed basis; Carpenter seconded. Roll call. All in favor, "aye".

Resolution 2021-19 Health Insurance Contract

Tredent moved to authorize and approve resolution number 2021-19 on behalf of its employees to remain on the Ashtabula County Health Insurance Program, and hereby approve a separate contract agreement for said health insurance with the Ashtabula County Board of Commissioners as attached hereto, and hereby authorize the financial officer to abide by all necessary terms of said contract; Carpenter seconded. Roll call. All in favor, "aye".

Resolution 2021-20 Employer Identification Number ("EIN")

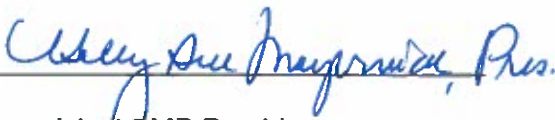
Lane moved to approve resolution number 2021-20 to authorize the financial officer to apply for and obtain a new Employer Identification Number ("EIN") from the Internal Revenue Service ("IRS"); Carpenter seconded. Roll call. All in favor, "aye".

Resolution 2021-21 Technology Services

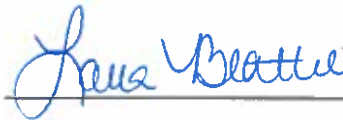
Tredent moved to approve resolution number 2021-21 to authorize Comptech PCS be hired for computer services and consulting purposes on an as needed basis; Kohli seconded. Roll call. All in favor, "aye".

Lane moved to adjourn the meeting @ 5:26 pm; Carpenter seconded.

Next Board Meeting – December 8, 2021 @ 4:30 p.m., Red Brook Metropark, Martinis Restaurant & Lounge, 4338 Lake Road, Ashtabula, Ohio 44004



Holly S. Mayernick, ACMP President



Laura Beattie, Clerk of the Board