

Ashtabula County Metroparks

Board Meeting Minutes

December 14, 2022 - 4:30 pm
Ashtabula County Engineer's Office
2nd Floor Conference Room
186 East Satin Street
Jefferson, Ohio 44047

Call to Order 4:30 pm

Board members in attendance: President Marie Lane, Vice President Joe Tredent, Holly Mayernick, Charlie Kohli, and Paul Carpenter

Staff in attendance: Antoinette Swegheimer, Brett Bellas, and Laura Beattie

Guests in attendance:

Sarah Blakesly, Western Reserve Land Conservancy
Alex Czaylca, Western Reserve Land Conservancy
Amy Sargent, Western Reserve Land Conservancy
Vince Messerly, Stream & Wetlands Foundation, arrived at 4:55 p.m.

Mayernick moved to approve the agenda; Carpenter seconded. All in favor, "aye".

Kohli moved to approve the November 9, 2022, Regular Meeting Minutes; Mayernick seconded. Tredent, Kohli, Carpenter and Mayernick, voted in favor, and Lane abstained.

Kohli moved to accept the November 2022 financial reports including the Appropriation Status, Fund Summary and Payment Listing; Tredent seconded. All in favor, "aye".

Lane addressed the guests in attendance. Czaylca introduced the Western Reserve Land Conservancy staff to the board. He shared his intention of attending this meeting was to meet the board, pass out his contact information, and answer any questions that the board may have. A brief discussion was held. Czaylca noted that he will be the lead contact and the Metroparks may call him anytime. He will direct questions to his staff accordingly. In closing, Czaylca thanked everyone for allowing them to attend.

Presidents Report:

Lane directed the board to review the Projects 2022 worksheet that Beattie provided the board. A brief discussion was held. Kohli and Bellas will work together, form a plan, and obtain quotes to pave the parking area at Dodgeville Road. Lane noted there will be a work session scheduled in January or February to review projects and update the Metroparks Master Plan. The staff should notify the board what they will be needing for the upcoming year, per Mayernick.

Lane shared "Thank You" letters will be mailed to Beth Stuetzer and Sarah Glink, Wall Street Coffee Company for their continued support and donations.

Staff Report:

Kohli asked for an update on the Pymatuning Valley Trail project. Swegheimer stated, Environmental Design Group are working on the bid documents. We anticipate having them for the first board meeting in January, pending legal counsel's approval.

Kohli shared he received several positive comments on the new pavilion at Red Brook Metropark. All agreed that this park is quite popular and is utilized throughout the year.

Action Required:

Mayernick moved to approve 2022-16 authorizing the application to the Ohio Public Works Commission for the Preservation of Mill Creek Preserve; Tredent seconded. Roll call, "aye".

Mayernick moved to amend the 2022 Certificate of Estimated Resources as presented; Kohli seconded. Roll call, "aye".

Kohli moved to enter executive session to discuss property, legal and personnel at 4:45 pm; Mayernick seconded. Roll call, "aye". Lane invited Swegheimer, Beattie, and Bellas to attend. Messerly will be invited to attend when he arrives.

Mayernick moved to end executive session and return to regular session at 6:11 pm; Tredent seconded.

Mayernick moved to approve and adopt the Ashtabula County Metroparks and Martinis Restaurant and Lounge, LLC Tolling Agreement as presented; Kohli seconded. Roll call, "aye".

Mayernick moved to approve a 3% across-the-board salary increase for all full and part-time employees effective January 1, 2023; Tredent seconded. Roll call, "aye".

Mayernick moved to approve, implement and post as soon as possible the Maintenance Tech 1 position and Job Description; Carpenter seconded.

Mayernick moved to adjourn the meeting at 6:12 pm; Tredent seconded. All in favor, "aye".

Upcoming:

Next Board Meeting
January 11, 2023-4:30 pm
Ashtabula County Engineer's Office
2nd Floor Conference Room
186 East Satin Street
Jefferson, Ohio 44047



Marie Lane, ACMP Board President



Laura Beattie, Fiscal Officer/Clerk of the Board