

Ashtabula County Metroparks

Board Meeting Minutes

March 8, 2023 - 4:30 p.m.
Ashtabula County Engineer's Office
2nd Floor Conference Room
186 East Satin Street
Jefferson, Ohio 44047

Call to Order - 4:34 PM

Board members in attendance:

Joseph Tredent, Vice President
Holly Mayernick, Board Member
Paul Carpenter, Board Member

Staff in attendance:

Antoinette Swegheimer, Office Administrator
Laura Beattie, Fiscal Officer
Brett Bellas, Operations Manger
Nathan Meyer, Maintenance Technician 1
Eric Dietrich, Park Ranger

Guests in attendance:

Kevin Joyce, Land Conservation Project Manager, Trust Public Land
Sean Terry, Associate Vice President, Ohio State Director of Trust Public Land
Mary Neary, Bike Patrol

Mayernick moved to approve the agenda; Carpenter seconded. Roll call, "aye".

Mayernick moved to approve the February 8, 2023, Regular Meeting Minutes; Carpenter seconded. Roll call, "aye".

Mayernick moved to approve the February 15, 2023, Work Session Minutes; Carpenter seconded. Roll call, "aye".

Mayernick moved to accept the February 2023 financial reports as presented, including the Appropriation Status, Fund Summary and Payment Listing; Carpenter seconded. Roll call, "aye".

Mayernick moved to accept the Notes to the Financial Statements for the Year Ended December 31, 2022; Carpenter seconded. Roll call, "aye".

Carpenter moved to approved Inventory 2022 as presented; Mayernick seconded. Roll call, "aye".

Tredent addressed the guests in attendance.

Kevin Joyce, Land Conservation Project Manager and Sean Terry, Associate Vice President, Ohio State Director of Trust Public Land shared information about their organization. The Trust for Public Land is a nonprofit

organization and has worked with hundreds of public agencies to create parks and conserve land. They align the needs of agencies seeking to acquire property or property rights with those of landowners wishing to sell, structuring transactions that facilitate acquisitions. The service they provide is at no charge for the park district. They seek funding through grants, etc. and they are paid for their services by the landowners or by donations. The funding programs they utilize may have restrictions on the property. Another service they offer is assisting parks pass their levies. For example, they worked with Ottawa Parks and the Cleveland Metroparks. Handouts were distributed to the board with Sean's business card. Sean encouraged the board to contact him if they had any questions.

Mary Neary had no concerns.

Presidents Report:

Tredent led a discussion regarding the next work session to review future projects. The next work session will be held on Wednesday, April 26, at 4:30 p.m., 91 North Chestnut Street, Jefferson, Ohio 44047.

Staff Report:

Swegheimer updated the board of the Red Brook Metropark building renovations. In addition, she reviewed each of the action required items, see below. She shared that Bellas led a hike at Hatches Corners Metropark on February 18th at 10:00 am and there were approximately 35 people in attendance. Swegheimer also stated that Park Ranger, Eric Dietrich while in Harpersfield Township noticed a woman off to the side of the road harming herself. Due to his quick response, he saved her life. We are thankful that he was there.

Action Required:

Mayernick moved to approve Resolution No. 2023-1 authorizing the Capital Improvement Community Park, Recreation/Conservation Project Pass-Through Grant Agreement for the Pymatuning Valley Trail Phase 1.2; Carpenter seconded. Roll call, "aye".

Carpenter moved to approve the Clean Ohio Trail Fund ODNR/Local Project Agreement COTF-314 for the Pymatuning Valley Trail phase 1.2, as presented; Mayernick seconded. Roll call, "aye".

Mayernick moved to authorize a Letter of Intent / 2023 Grant Application to the Ashtabula Foundation seeking financial assistance in the amount of \$292,650 for the Pymatuning Valley Trail as presented; Carpenter seconded. Roll call, "aye".

Carpenter moved to authorize a request for financial assistance as presented to Ashtabula Parks Foundation for the Pymatuning Valley Trail project; Mayernick seconded. Roll call, "aye".

Mayernick moved to approve the Ohio Department of Natural Resources Subrecipient Grant Agreement for the Malek Park Storybook Trail Project, as presented, pending legal counsel; Carpenter seconded. Roll call, "aye".

Carpenter moved to approve Resolution No. 2023-2 authorizing the Land and Water Conservation Fund Project Sponsor Grant Agreement 39-01490 for Red Brook Metropark Phase II, as presented; Mayernick seconded. Roll call, "aye".

Carpenter moved to approve LJB, LLC's bid recommendation for the Red Brook Phase II, Pedestrian Trail Bridge Replacement Project, as presented and approve the quote from Axxess, LLC for \$169,838.10; Mayernick seconded. Roll call, "aye".

Carpenter moved to approve the Ashtabula County Metroparks and Martini's Restaurant and Lounge, LLC Lease Agreement, as presented; Mayernick seconded. Roll call, "aye".

Carpenter moved to approve Hugh's Excavating & Demolition, LLC quote for the Ring Property Parking Area Project for the amount of \$22,000, as presented; Mayernick seconded. Roll call, "aye".

Mayernick moved to enter executive session to discuss property, legal and personnel at 5:23 p.m.; Carpenter seconded. Tredent invited Swegheimer and Bellas to attend a portion of the executive session. All in favor, "aye".

Mayernick moved to end the executive session and return to regular session at 6:07 p.m.; Carpenter seconded.

Mayernick moved to adjourn the meeting at 6:07 p.m.; Carpenter seconded.

Upcoming:

Next Board Meeting

April 12, 2023 - 4:30 p.m.

Ashtabula County Engineer's Office

2nd Floor Conference Room

186 East Satin Street

Jefferson, Ohio 44047

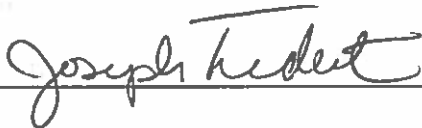
Next Work Session

April 26, 2023 – 4:30 p.m.

Ashtabula County Metroparks Office

91 North Chestnut Street

Jefferson, Ohio 44047



Joseph Tredent, ACMP Board Vice President



Laura Beattie, Fiscal Officer/Clerk of the Board